HAMDA
REAL ESTATE L.L.C SP

Hamda Real Estate L.L.C SP
M14 Building Shop 3 &4 School area Muwaileh
Opposite Providence School Sharjah-UAE

+971 06 544 3322
+971 50 252 5310

info@hamdarealestate.com

TENANT MOVE-IN CHECKLIST

TENANT DECLARATION:

I confirm that **I have moved into the premises as outlined in the lease agreement** and have received all necessary keys and access items.

I conducted a thorough inspection of the property with the maintenance representative, and we reviewed the move-in checklist in detail. The condition of the property has been documented, and I expect this record to be honored.

I fully acknowledge my responsibility to maintain the property in optimal condition throughout my tenancy. I understand that any damage exceeding normal wear and tear will directly impact the return of my security deposit, and I will ensure that the premises are well cared for.

Tenant Signature: **Date:**

Manager Signature: **Date:**

TENANT INFORMATION:

Full Name:
Mobile Number:
Email Address:
Emirates ID / Passport No.:

PROPERTY DETAILS:

Property Name/Building:
Unit Number:
Location/Area:
Tenancy Start Date:
Tenancy End Date:

MOVE-IN DETAILS:

Planned Move-In Date:
Final Inspection Date:
Forwarding Address (for deposit or communication):

SECURITY DEPOSIT DETAILS:

Security Deposit Amount:
Reciept Number:

REMARKS:

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GENERAL AREAS

ITEMS	CONDITION		REMARKS
Walls (clean, no holes/damage)	☐ Good	☐ Damage	
Ceilings	☐ Good	☐ Damage	
Flooring / Carpets (clean/intact)	☐ Good	☐ Damage	
Doors & Locks	☐ Good	☐ Damage	
Windows / Screens	☐ Good	☐ Damage	
Light Fixtures / Bulbs	☐ Good	☐ Damage	
Curtains / Blind	☐ Good	☐ Damage	

KITCHEN

ITEMS	CONDITION		REMARKS
Stove / Oven (clean & working)	☐ Good	☐ Damage	
Range Hood / Exhaust Fan	☐ Good	☐ Damage	
Sink & Faucet	☐ Good	☐ Damage	
Kitchen Countertops	☐ Good	☐ Damage	
Cabinets / Cupboards (inside clean)	☐ Good	☐ Damage	
Light Fixtures / Bulbs	☐ Good	☐ Damage	

BATHROOM(S)

ITEMS	CONDITION		REMARKS
Toilet (clean & working)	☐ Good	☐ Damage	
Sink & Vanity	☐ Good	☐ Damage	
Shower / Bathtub	☐ Good	☐ Damage	
Mirrors	☐ Good	☐ Damage	
Tiling & Grout	☐ Good	☐ Damage	
Exhaust Fan	☐ Good	☐ Damage	

BEDROOM(S)

ITEMS	CONDITION		REMARKS
Closets (doors, shelves, rods)	☐ Good	☐ Damage	
Flooring / Carpet	☐ Good	☐ Damage	
Light Fixtures / Bulbs	☐ Good	☐ Damage	

KEYS & ACCESSORIES

ITEMS	RECIEVED		REMARKS
Main Door Key	☐ YES	☐ NO	
Mailbox Key	☐ YES	☐ NO	
Garage Remote	☐ YES	☐ NO	
Gate Access Card / Fob	☐ YES	☐ NO	

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TENANT MOVE-OUT CHECKLIST

TENANT DECLARATION:

I confirm that **I have vacated the premises** as outlined in the lease agreement and have returned all issued keys and access items.

I conducted a final inspection of the property with the maintenance representative, and we reviewed the move-out checklist in detail. The current condition of the property has been documented and acknowledged by both parties.

I understand that any damages beyond normal wear and tear, or failure to meet the agreed-upon move-out conditions, may result in deductions from my security deposit. I affirm that I have taken reasonable care of the property during my tenancy and have left it in a clean and acceptable condition.

Tenant Signature: **Date:**

Manager Signature: **Date:**

TENANT INFORMATION:

Full Name:
Mobile Number:
Email Address:
Emirates ID / Passport No.:

PROPERTY DETAILS:

Property Name/Building:
Unit Number:
Location/Area:

EXIT DETAILS:

Planned Move-Out Date:
Final Inspection Date:
Forwarding Address (for deposit or communication):

SECURITY DEPOSIT DETAILS:

Security Deposit Amount:
Reciept Number:

REMARKS:

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GENERAL AREAS

ITEMS	CONDITION		REMARKS
Walls (clean, no holes/damage)	☐ Good	☐ Damage	
Ceilings	☐ Good	☐ Damage	
Flooring / Carpets (clean/intact)	☐ Good	☐ Damage	
Doors & Locks	☐ Good	☐ Damage	
Windows / Screens	☐ Good	☐ Damage	
Light Fixtures / Bulbs	☐ Good	☐ Damage	
Curtains / Blind	☐ Good	☐ Damage	

KITCHEN

ITEMS	CONDITION		REMARKS
Stove / Oven (clean & working)	☐ Good	☐ Damage	
Range Hood / Exhaust Fan	☐ Good	☐ Damage	
Sink & Faucet	☐ Good	☐ Damage	
Kitchen Countertops	☐ Good	☐ Damage	
Cabinets / Cupboards (inside clean)	☐ Good	☐ Damage	
Light Fixtures / Bulbs	☐ Good	☐ Damage	

BATHROOM(S)

ITEMS	CONDITION		REMARKS
Toilet (clean & working)	☐ Good	☐ Damage	
Sink & Vanity	☐ Good	☐ Damage	
Shower / Bathtub	☐ Good	☐ Damage	
Mirrors	☐ Good	☐ Damage	
Tiling & Grout	☐ Good	☐ Damage	
Exhaust Fan	☐ Good	☐ Damage	

BEDROOM(S)

ITEMS	CONDITION		REMARKS
Closets (doors, shelves, rods)	☐ Good	☐ Damage	
Flooring / Carpet	☐ Good	☐ Damage	
Light Fixtures / Bulbs	☐ Good	☐ Damage	

KEYS & ACCESSORIES

ITEMS	RECIEVED		REMARKS
Main Door Key	☐ YES	☐ NO	
Mailbox Key	☐ YES	☐ NO	
Garage Remote	☐ YES	☐ NO	
Gate Access Card / Fob	☐ YES	☐ NO	

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